



September 9, 2015

Dr. Seth Galeai, President
American Samoa Community College
2609 Mapusaga Road
Pago Pago, American Samoa 96799-2609

RE: Audit Control Number (ACN): 09-2014-53571
FAC ACN: 09-2014-59386
OPE ID: 01001000

Dear Dr. Galeai:

The U.S. Department of Education (Department) has reviewed a single audit report of American Samoa Community College (American Samoa). This audit report, prepared by James D. Jennings, Certified Public Accountant, in accordance with the Office of Management and Budget Circular A-133, covers the period October 1, 2013, through September 30, 2014. This letter advises American Samoa of the Department's final audit determination concerning the portions of the audit report that relate to the programs authorized pursuant to Title IV of the Higher Education Act of 1965, as amended, 20 U.S.C. §§ 1070 *et seq.* (Title IV, HEA programs).

The Department has considered American Samoa's Management Response provided with the audit report. American Samoa's response satisfactorily addressed the auditor's findings as noted on Page 2 of this final audit determination. Enclosed is American Samoa's response to this audit. Any supporting documentation submitted with American Samoa's written response is not included with this final audit determination. However, it will be retained and available for inspection by American Samoa upon request. Copies of the final audit determination, American Samoa's response, and any supporting documentation may be subject to release under the Freedom of Information Act (FOIA) and can be provided to other oversight entities after the final audit determination is issued.

Sections .315(b) and .320(c) of OMB Circular A-133, requires American Samoa to prepare and submit as part of the reporting package a *Summary Schedule of Prior Audit Findings* that reports the status of prior audit findings. In preparing that Schedule, you must comment on all actions taken to correct the findings noted in the audit report.

Information from American Samoa and/or the auditor was sufficient to resolve the following findings:

Finding Number 2014-001 – *Incomplete Verification* – American Samoa stated that it revised its current standard operating procedure on its Financial Aid (FA) office verification process to ensure a thorough review in resolving conflicting data. A total of 663 students were selected for verification. Out of those 663 students, 53 indicated having business related income and investments. Those students verification worksheets were pulled, and re-verified to ensure that assets are reported for the 2014-2015 award year. On April 8, 2015, American Samoa confirmed that no funds were due to the students or the Department as a result of the corrected verifications.

Finding Number 2014-002 – *Incomplete Verification* – American Samoa stated that it revised its current standard operating procedure on its FA office verification process. All students selected for verification for the 2014-2015 award year were pulled to verify that all documents are in place and are complete in each student file. On April 8, 2015, American Samoa confirmed that no funds were due to the students or the Department as a result of the corrected verifications.

American Samoa is advised that repeat findings in future audits or failure to satisfactorily resolve the findings of this audit may lead to an adverse administrative action. An adverse action may include the imposition of a fine, or the limitation, suspension, or termination of the eligibility of the institution pursuant to 34 C.F.R. Part 668, Subpart G.

Program records relating to the period covered by this audit must be retained until the later of: resolution of any loans, claims, or expenditures questioned in the audit, 34 C.F.R. § 668.24(e)(3)(i), or the end of the retention period applicable to the record under 34 C.F.R. §§ 668.24(e)(1) and (e)(2).

American Samoa's continued cooperation throughout the audit resolution process is appreciated. If American Samoa has any questions about the Department's review, please call Terri Tom, Audit Resolution Specialist at (415) 486-5616.

Sincerely,



Martina Fernandez-Rosario
Division Director
San Francisco/Seattle School Participation Division

Enclosure: Response to Audit

cc: Mr. Peteru K. Lam Yuen, Financial Aid Administrator
American Samoa Community College Board of Higher Education, State Authorizing
Agency
Western Association of Schools and Colleges – Accrediting Commission for Community
and Junior Colleges, Accreditor